

CERC Privacy Policy

Cotswold Edge Riding Club are committed to ensuring your privacy is protected.

Our Privacy Policy offers you an explanation regarding your personal data provided to us or any data we may collect from you.

This Private Policy is updated from time to time; therefore, please keep checking this page occasionally to ensure you are happy with any changes.

Cookies

Cookies are small text files stored on your computer when you visit certain websites.

We use first party cookies (that can only be read by our website), these cookies are what make the website function. They remember users, basket content, to remember sessions (allowing you to go backwards and forwards).

We also use a few third party cookies. These cookies are on the website to link the social sharing buttons on the news articles. They also track the clicks and shares on these articles.

All the cookies are anonymous.

Personal Data

Your personal data (any information which identifies you, or which can be identified as relating to you personally for example, name, address, phone number, email address will be collected and used by us. We will only collect the personal data that we need.

We collect personal data in connection to memberships, bookings, enquiries, results and competitions.

You can give us your personal data by filling in forms (ie. membership) online or paper copies, registering to use the website, placing orders online, entering competitions and by corresponding with us.

The personal data you give us is usually:

Name, Address, date of birth/age, email address, telephone numbers, photographs, usernames, horses' passport and order history

If you are the parent of one of our junior members your details will be recorded and your association with the junior will be recorded.

When we collect personal data

We may collect your personal data in different ways, for example:

- when you communicate with us by post, telephone, email and via our website
- when you place an order or book in via the website or any other means
- if you are signed up to our newsletter

Reasons for Collection of Personal Data

To comply with our contractual obligations to fulfil your membership, orders and entries

To respond to your queries and enquiries, using the personal data you sent enable us to respond

We do this out of contractual obligations, our legitimate business interest and our legal obligations.

To plan and arrange volunteers for events and competition for legitimate business interest.

How we use your personal data

We'll only use your personal data on relevant lawful grounds as permitted by the EU General Data Protection Regulation.

Your privacy is important to us, so your details are kept secure

We will only use and store your information for as long as it is required for the purposes it was collected for. How long it will be stored for depends on the information in question, what it is being used for and, sometimes, legal requirements.

What personal data can we collect

We can collect personal information that we need

This may include::

- Contact details such as name, address, email address, phone numbers and password (if you set up an account)
- Information gathered by cookies on the website

Mailing Lists

We don't use these currently

Who do we share your personal data with

We sometimes share your personal data with trusted third parties.

If we share your data, we only supply your information they need to perform the specified service and they can only use your data for the specified purpose.

We closely work with all the third parties to ensure your data is protected.

- BRC has your personal details from the membership forms to process your membership
- CERC trainers to run clinics and camp
- other riding clubs may have your details when entered for competitions.

Your rights

Your right under GDPR are as follows:

- request a copy of the information we hold about you
- to change or correct your personal information if it is inaccurate or incomplete
- Ask us to restrict our processing of your personal data
- to delete your personal data if there is no competing reason to continue using or holding this information
- receive from us the personal information we hold about you which you have provided to us, in a reasonable format
- Object, on grounds relating to your specific situation, to any of our processing activities where you feel this has been a disproportionate impact on you

Requests should be addressed to Caroline.rich603@gmail.com

We may need you to provide information that will help us confirm your identity (e.g. your BRC membership number)

Once we have all the information necessary to respond to your request we will provide your information to you within one month.

How long we keep your personal information

We will hold your personal information for as long as necessary. We will not retain your personal information if it is no longer required. In some circumstances, we may legally be required to retain your personal information, for example for finance, employment or adult purposes.

For example:

- years to comply with regulations
- we will keep records or queries and membership for a maximum of we will keep orders records for years

